
2018-51 (2ND READING): AN ORDINANCE TO AMEND ORDINANCE NO. 2018-38, THE 2018-19 BUDGET ORDINANCE, (1) TO IMPLEMENT RECOMMENDATIONS OF THE CHAPIN MEMORIAL LIBRARY BOARD, (2) TO PROVIDE FOR A TRANSFER OF FUNDS TO FINANCE ANIMAL SHELTER IMPROVEMENTS, AND (3) TO CORRECT A SCRIVENER'S ERROR IN THE SCHEDULE OF SOLID WASTE FEES AND CHARGES.

Applicant/Purpose: Staff / amend the budget ordinance to implement the recommendations of the Chapin Memorial Library Board; & other matters relating to the budget.

Brief:

- On 7/10/18, the Chairperson of the Chapin Memorial Library Board presented several recommendations that the board had adopted at its 6/22/18 meeting including:
 - Free library cards for veterans.
 - Acceptance of County grant to Chapin Library for purchase of library materials.
 - Free library cards for residents participating in Palmetto Library Consortium or other inter-library loan arrangements w/ Chapin Library (Darlington, Georgetown, Horry, Marion, Dillon, Williamsburg & Sumter).
 - Keep other fees as they are to offset costs of materials lost to patrons of other locations, for which the library has no recourse.
- Sec. 1 implements the recommended fee changes.
- While the budget ordinance is being amended, we propose to fix two other items:
 - Sec. 2 appropriates funding for Animal Shelter improvements for projects to include drainage in Kennel B, roof over the back kennels, sloping & sealing in Kennel A, expended kennels w/ dividers.
 - A scrivener's error resulted in failure of the 2018-19 Schedule of Solid Waste Fees & Charges to reflect the landfill tipping fee charge that was adopted in 2017-18. Sec. 3 corrects the error.

Changes since 1st Reading: Upon the recommendation of the Director of Financial Management & Reporting, Sec. 2 has been changed to make the appropriation from Capital Projects fund balance rather than to transfer from the Storm Water Fund.

Issues:

- Staff agrees w/ Library Board recommendations regarding fees and will bring a separate motion to Council upon receiving the County grant agreement for execution.
- The interfund transfer facilitates improvements at the Animal Shelter.

Public Notification: Normal meeting notification.

Alternatives: Do not amend ordinance. Library fees would be unchanged; animal shelter would have to wait for improvements; & landfill charges would be inadequate to cover landfill fees.

Financial Impact:

- Impact of library fee changes is estimated to be \$7,500 in foregone revenue, but the changes also remove an obstacle to accepting the County library grant of \$35k.
- The other 2 items 2 have no material fiscal impact.

Manager's Recommendation: I recommend adoption.

Attachment(s): Proposed ordinance.

1
2
3
4 CITY OF MYRTLE BEACH)
5 COUNTY OF HORRY)
6 STATE OF SOUTH CAROLINA)
7
8
9
10
11
12
13

AN ORDINANCE TO AMEND ORDINANCE NO. 2018-38, THE 2018-19 BUDGET ORDINANCE, (1) TO IMPLEMENT RECOMMENDATIONS OF THE CHAPIN MEMORIAL LIBRARY BOARD, (2) TO PROVIDE FOR A TRANSFER OF FUNDS TO FINANCE ANIMAL SHELTER IMPROVEMENTS, AND (3) TO CORRECT A SCRIVENER'S ERROR IN THE SCHEDULE OF SOLID WASTE FEES AND CHARGES.

14 **WHEREAS**, Section 5-13-30(3) of the Code of Laws of South Carolina requires that a municipal
15 council shall act by ordinance to adopt budgets and to levy taxes pursuant to public notice; and

16 **WHEREAS**, Ordinance No. 2018-38 (the "FY2019 Budget Ordinance"), establishing a municipal
17 budget for the City for the fiscal year beginning July 1, 2018 and ending June 30, 2019, was duly
18 adopted on June 13, 2018; and

19 **WHEREAS**, Council now wishes to implement the recommendations of the Chapin Memorial
20 Library Board as presented to Council by the Board's Chairman on July 10, 2018, to extend library
21 cards to veterans and active service members of the United States armed forces, and

22 **WHEREAS**, the City Manager and the Chief Financial Officer have determined that \$48,000
23 expended for improvements to the Animal Shelter in fiscal year 2017 provided a direct benefit
24 to the City's storm water system rather than to the Animal Shelter, and have recommended that
25 the Storm Water Fund reimburse the Animal Shelter Capital Project account to facilitate further
26 improvement at the Animal Shelter; and

27 **WHEREAS**, upon its annual review and adjustment of rates and charges versus the previous
28 budget ordinance, the Financial Services department discovered that a rate change for landfill
29 fees adopted in the FY2018 budget ordinance was the subject of a scrivener's error in the FY2019
30 Budget Ordinance and have recommended that it now be corrected;

31 **NOW, THEREFORE, BE IT ORDAINED** by the governing body of the City of Myrtle Beach, in
32 Council duly assembled, and by the authority of the same, that the FY2019 Budget Ordinance is
33 hereby amended in three sections, as follows:
34

35 **Section 1.** Exhibit D, the Schedule of Recreation Fees and Charges, is hereby repealed and
36 restated to read in its entirety as follows:

37 **"Exhibit D. Schedule of Recreation Fees and Charges**

38 **Sec. 1. Definitions**
39

40 For purposes of this Schedule of Recreation Fees and Charges, the following terms are hereby defined as
41 follows:
42

43 "Adult" shall mean any person eighteen (18) through fifty-four (54) years of age.

1 "City Resident" shall mean the owner of record of property registered in the City of Myrtle Beach for
2 purposes of taxation or any other person residing permanently in the City regardless of ownership of
3 taxable property. Veterans, as the term is defined herein, shall be entitled to City Resident rates
4 regardless of their places of residence.

5 "Civic" shall mean any of the following non-profit organizations or persons:

- 6 a) Government agency
- 7 b) Civic Organization
- 8 c) Religious Organization
- 9 d) Charitable Organization
- 10 e) Individual requesting the use of a facility for a bone fide 'not for profit' function.

11 "Community usage" shall mean any usage of recreation facilities not associated with Sports Tourism
12 Events.

13 "Family member" shall mean any person related by blood, marriage, or other legal means to the primary
14 recreation member or library cardholder.

15 "Non-resident" shall mean any person who does not qualify as a City Resident or, for purposes of library
16 card fees, as a resident of a Participating County.

17 "Participating County" shall mean, for purposes of the waiver of library card fees only, the owner of
18 record of property registered for purposes of taxation, or any person residing permanently regardless of
19 ownership of taxable property, in any County participating in the Palmetto Library Consortium or City-
20 County inter-library loan arrangement with Chapin Memorial Library, namely, Darlington, Dillon,
21 Georgetown, Horry, Marion, Marlboro and Sumter Counties.

22 "Senior" shall mean any person fifty five (55) years of age or older.

23 "Teen" shall mean any person thirteen (13) to seventeen (17) years of age.

24 "Youth" shall mean any person three (3) to twelve (12) years of age.

25 "Veteran" shall mean any person having served in the armed forces of the United States. Any benefit
26 afforded to veterans hereunder shall also apply to active service members of the United States armed
27 forces.

28 29 **Sec. 2. Recreation Division Uniform Schedule of Fees and Charges.**

30 31 **A. Fitness Membership Fees**

32 *Non-city fees apply to Monthly and Annual Memberships. Non-City fees are computed by multiplying the*
33 *City Resident Fees by 1.67 and rounding up to the nearest \$5.00 increment. Fitness classes are not*
34 *included in membership fees. Other family members may be added to Adult or Senior Monthly or Annual*
35 *Memberships only.*

36 37 **City Resident Fees:**

38 39 **Daily Use Fitness Fees**

40 Youth	3-12	\$ 1.00
41 Teen	13-17	\$ 1.00
42 Adult	18-54	\$ 5.00
43 Senior	55 and up	\$ 3.00

44 45 **Monthly Membership Fitness Fees**

46 Teen	13-17	\$ 20.00
47 Adult	18-54	\$ 30.00
48 Senior	55 and up	\$ 25.00
49 Add a Family Member		\$ 15.00

1 Three-month Membership Fitness Fees

2 Teen	13-17	\$ 45.00
3 Adult	18-54	\$ 75.00
4 Senior	55 and up	\$ 60.00
5 Add a Family Member		\$ 40.00

6
7 Annual Membership Fitness Fees

8 Teen	13-17	\$ 100.00
9 Adult	18-54	\$ 175.00
10 Senior	55 and up	\$ 125.00
11 Add a Family Member		\$ 30.00

12
13 *Guests under 14 are not permitted in the weight room*

14
15 **B. Facility Fees**

16 Rental Fees

17 Rates for facility rental to City residents and businesses are as follows. Non-resident persons or businesses
18 shall be charged at 1.67 times the expressed resident rates. Non-city fees shall be computed by
19 multiplying the city fee by 167% and rounding up to the nearest \$5.00 increment. Rental fees cover the
20 exclusive use of facilities only. Additional fees for services in connection with use of the facilities may
21 be charged.

22
23 **C. Staffing Fees & Labor Costs**

24 Additional fees for services in connection with the use of the facilities are as follows and rates are the
25 same for civic or non-civic users. After hours gymnasium rentals require a minimum of 3 hours rental and
26 a minimum of 2 staff members at overtime rates. Staffing fees will be charged for facility rentals during
27 non-business hours to include overtime and/or holiday rates. The fees stated herein are expressed as
28 ordinary rates and are designed to recover costs. In the event that actual costs are materially higher or
29 lower under given circumstances, the City Manager or his designee may negotiate such different rates as
30 may be appropriate in order to cover the City's costs.

31 Basic Labor during regular business hours	\$ 20.00/hour/person
32 Overtime Rate during non-business hours	\$ 30.00/hour/person
33 Holiday Rate (On a City Holiday if staff is available)	\$ 50.00/hour/person
34 Cleanup	\$100.00-\$1,200.00/site/use

35
36
37 Charges are based upon the amount of clean-up required. Materials are provided at cost.
38 A minimum cleaning charge of \$100 will be charged for any rental event attended by 50 or
39 more persons.

40
41 Clients may reserve facilities no more than 730 days in advance of their events by entering into a contract
42 with the City. The contract may provide for a deposit to secure the reservation in an amount not to
43 exceed 50% of the contract rental price. The reservation may be cancelled, with a full refund of the
44 deposit, no fewer than 90 days prior to the event. In the event of a cancellation fewer than 90 days prior
45 to the event, the client shall forfeit the deposit in its entirety. Should the client cancel the event fewer
46 than ninety days in advance for two consecutive years, he or she shall forfeit the right to the event date(s)
47 and the date(s) shall be returned to a list of available dates to be offered subject to lottery drawing.

48
49 **D. Pool Rental***

50 City will furnish up to 3 lifeguards for rentals. Additional lifeguards may be required depending on type
51 of function and number of participants. See staffing fees above for additional cost of lifeguards.

52 After hour pool rentals require a minimum of 3 hours rental and a minimum of 3 staff members (2
53 lifeguards & 1 center staff) at overtime rates.

Entire Pool (for all pools)	\$ 120.00/hour
Lane Rentals (at all pools)	\$ 15.00/lane/hour
Shallow End Only (Pepper Geddings)	\$ 30.00/hour
Timing System Rental	\$ 250.00/day
Timing System Operation	\$ 30.00/
Timing System Training Session*	\$ 200.00/person

*Renters may operate the timing equipment after completing a training session.

E. Recreation Facility Rental*

	<u>Civic</u>	<u>Non-Civic</u>
Meeting Room	\$20.00/hour	\$35.00/hour
Small Gymnasium	\$ 65.00/hour \$ 250.00/day	\$ 90.00/hour \$ 360.00/day
Large Gymnasium	\$ 75.00/hour \$ 300.00/day	\$ 120.00/hour \$ 400.00/day
Ballroom/Banquet Hall	\$ 30.00/hour	\$ 65.00/hour
Table & Chair Set Up Fee	\$ 25.00	\$ 25.00

Renters may request all available tables and chairs in the facility for their use. If additional tables and chairs are needed, they must be provided by the renter. Setup and delivery must be coordinated with the City.

See Staffing Fees and Labor Costs above for rentals that occur during non-business hours.

F. Athletic Fields/Courts/Rinks

	<u>Civic</u>	<u>Non-Civic</u>
<u>Hourly Rental-single field/court/rink</u>	\$ 30.00/hour	\$ 30.00/hour
<u>Daily Rental-Rate</u> (Covers initial daily preparation, use of any existing press box and lights as needed to maintain the safety of players and spectators. The City retains the right to assess a fee to recover the cost of lighting used during other periods of time.)	\$ 200.00/field, rink or court/day	\$ 200.00/field, rink or court/day
<u>Ashley Booth Rental Fee</u>	\$ 300.00/day	\$ 1,000.00/day
<u>Doug Shaw Memorial Stadium</u>	\$ 1,000.00/day	\$ 3,125.00/day
• Additional Field Lines	\$ 540.00	\$ 540.00
• Video Display Operator (if provided by the City)	\$ 50.00/game	\$ 20.00/hr/non-game function
• Scorekeeper	\$ 50.00/game	\$ 20.00/hr/non-game function
• Cleanup Fee	\$ 500.00/function maximum	\$ 500.00/function maximum

(Clean up fee to be discussed with applicant and cleaning deposit may be required.)

This facility must be staffed at all times, with a minimum of 2 staff members. Use of track areas or size of event may require additional staffing. See Staffing Fees and Labor Costs above for rentals.

G. Recreation Activities and Instructional Programs

For recreation activities, fitness classes, and instructional programs offered by the City on a fee basis, non-residents shall be charged at a rate of 1.67 times the rate established for City residents. Non-city fees shall be computed by multiplying the city fee by 1.67 and rounding up to the nearest \$5.00 increment.

H. Youth Sports Fees

For each sport

City resident \$ 15.00

Non-resident \$ 50.00

I. Special Program Fees

Fees will be set as necessary to cover costs, with reasonable preference granted to City residents.

J. Sponsorships

The recreation department may sell sponsorships to support sports programs. Sponsorship fees may be negotiated with the donors.

K. Train Station Fees and Charges

City Resident \$ 50.00/hour

Non-Resident \$ 100.00/hour

Staffing Charge for events during non-business hours \$ 30.00 per hour

Holiday Staffing Rate (if staff is available) \$ 50.00/hour

Table/Chair Set-up Fee \$ 25.00

Cleanup Fee \$ 100.00/hour with one-hour minimum.

Exceptions may be made for events with fewer than 50 attendees. (12 tables and 50 chairs are available as part of the rental. If additional tables and chairs are needed, they must be provided by the renter. Setup and delivery must be coordinated with the Facility Attendant.)

L. City/County Professional Baseball Stadium Rental Fee Schedule

Category 1, *Commercial Use* - any event staged by a group or individual for profit or business purposes. (i.e., entertainment shows, concerts, corporate events, trade shows, fantasy camps, company picnics, etc.)

Category 2, *Non Profit* - use by Myrtle Beach, Horry County, State, or Federal non-profit organizations staging an event with the purpose of generating revenue for charitable organizations. Must be registered with the State as a non-profit organization. A minimum of 40 % of the gross revenues must be contributed to the listed charitable organization.

Category 3, *Government and Public School* - use by any municipal government in Horry County, by Horry County Government, or by Horry County Public Schools for the purpose of providing recreational opportunities, public service opportunities or educational opportunities to their citizens.

<u>Area</u>		<u>Category 1</u>	<u>Category 2</u>	<u>Category 3</u>
Entire stadium	per day	\$4,000.00	\$2,400.00	\$800.00
	per hour*	\$ 800.00	\$ 480.00	\$ 240.00
Picnic area	per day	\$ 600.00	\$ 360.00	\$ 200.00
	per hour*	\$ 120.00	\$ 72.00	\$ 40.00

Concourse	per day	\$ 600.00	\$ 360.00	\$ 200.00
	per hour *	\$ 120.00	\$ 72.00	\$ 40.00
Playing field	per day	\$1,000.00	\$ 600.00	\$ 300.00
	per hour*	\$ 200.00	\$ 120.00	\$ 60.00
Parking lot	per day	\$1,200.00	\$ 720.00	\$ 360.00
	per hour*	\$ 240.00	\$ 144.00	\$ 72.00

Parking lot rates are for exclusive use of the paved area only and do not include any access to the stadium.

* Three hour minimum rental requirement applies in all areas. Must include set up and tear down time. Move-in and Move out days will be charged at 50% of one day's rental.

Additional Charges

Users will be required to pay for services provided by the Myrtle Beach Pelicans according to the terms of the Lease agreement among the City, Horry County and the Team, as amended through the current date. Such services may include, but may not be limited to, the following examples. In certain cases, holiday rates may apply. The City will bill all such services at its cost, as indicated in invoices from the Myrtle Beach Pelicans.

Examples of services that may be required:

*Head Groundskeeper
Grounds Crewmen
Cleaning Fees
Field Lights
Video Board Operator
PA System Operator
Scoreboard Operator
Scorekeeper
Programs and Novelty Sales
Stadium/Field Damages
8-ft. folding tables
Folding chairs
Security Officers
Usher, Ticket-taker, Parking Attendant
Geotextile fabric installation (required for all events utilizing the playing field)*

M. Library Cards

The current schedule of fees and charges for Library Cards is hereby affirmed as follows:

<u>Class</u>	<u>Annual Fee</u>
City/Participating County resident	No charge
Non-resident 90-Day Card	
Primary Card	\$ 8.00
Additional cards for other family member(s)	\$ 2.00 per card
Non-resident annual card	
Primary Card	\$ 20.00
Additional cards for other family member(s)	\$ 8.00 per card"

Section 2. The sum of \$48,000 is hereby appropriated from the fund balance of the Capital Projects Fund for the purpose of financing further capital improvements at the Animal Shelter upon the recommendations of the Humane Society and its consultant.

Section 3. Exhibit C, the Schedule of Solid Waste Fees and Charges, is hereby amended as follows in order to correct a scrivener's error with respect to the Landfill Disposal Fees and to reflect the rates adopted by Ordinance No. 2017-022, the FY2017-18 Budget Ordinance on June 13, 2017. Any part of the schedule not specifically amended hereby shall remain unchanged.

“

	<u>Collection</u>	<u>Landfill Disposal</u>
<u>Standard Residential Service:</u>		
Service to one or two containers	\$ 18.15 per month	\$ 4.75 <u>5.90</u> per month
Service to each additional container	\$ 9.80 per month	Included in rate
	per container	
Container fee	\$ 2.00 per month	
<u>Roll-out container service:</u>		
One container twice per week	\$ 36.30 per month	\$9.50 <u>11.80</u> per month
Each additional service per week	\$ 18.15 per month	\$ 4.75 <u>5.90</u> per month
Each additional container (up to a	\$ 9.80 per month	Included in rate
Maximum of five (5)	per container	“

Section 4. Conflicts with preceding ordinances. Except as otherwise provided herein, with respect to any conflicts arising between this and other ordinances, this Ordinance shall prevail with respect to the conflicting sections.

This Ordinance shall become effective upon its adoption.

Brenda Bethune, Mayor

Attest:

Jennifer Stanford, Interim City Clerk

First Reading: _____
Second Reading: _____